**Draft procedures for postgraduate studies are divided into different phases** **between FOCIS & Graduate School**

1. Master’s and doctoral information prior to registration

School of Graduate Studies and Research (Ref Graduate School)

Application and admission Registration

HODs in FOCIS & Graduate School

2. Admission into the said Program in FOCIS

3. Research proposal

FOCIS

Ethics approval

Mini-dissertation, dissertation or thesis

(supervision and assessment)

Viva

Graduate School

4. Graduation and reporting

Library

5. Archiving